



The Brakenhale School



Minutes of the Full Governing Body's Annual General Meeting Held on Monday 7th September 2009 at 6:30pm in Conference Room 3

Present: Mike Beadsley (Ch) Antoinette Ackuaku Simon Davies Pam Dorey
 Miriam Harvey Audrey Hobbs Adeniyi Ibrinke Jacky Lamb
 Jo Manisier Mark Ridgway Jane Watkins Paul Salter

Clerk: Stefanie Cooper

Apologies: Andrew Young

ITEM	ACTION/DECISION	BY WHOM	DATE
1	Apologies & Absences Apologies from Andrew Young. Absentees were Dale Birch, Jacqui Day, Jane Dunbar and Iain McCracken. Adeniyi Ibrinke arrived to the meeting at 6:35pm.		
2	Election of Chair and Vice Chair Andrew Young was duly appointed as Chairman of the Brakenhale Full Governing Body. Michael Beadsley was duly appointed as Vice Chairman of the Brakenhale Full Governing Body.		
3	Election of SEN, Link, Numeracy, Literacy, Extended Services and School Trip Governors It was decided by the committee that Jacqui Day would be asked to continue as SEN governor, despite her absence. If Jacqui did not wish to continue Adeniyi Ibrinke would take up the position. Mark Ridgway was duly appointed Link governor. Mark Ridgway was duly appointed Numeracy governor. Jacky Lamb was duly appointed Literacy governor. Jane Watkins was duly appointed Extended Services governor. Pam Dorey was duly appointed School Trips governor.	Clerk	ASAP
4	Confirmation of Committee Membership The committees were organised according to nomination forms as submitted. A list has been drawn up and is attached. Jane Dunbar is to be contacted regarding her position on the Staff & Student Welfare committee. Iain McCracken is to be contacted regarding his position on the Facilities committee.	Clerk Clerk	ASAP ASAP
5	Terms of Reference The Terms of Reference document was accepted by the Full Governing Body with amendments which are to be added to the document. The changes MB proposed at the meeting were also accepted. In accordance with the Terms of Reference the Full Governing Body appointed the Clerk to the Governing Body as the Clerk to the Governors' Committees.		
6	Election of Discipline, Complaints and Appeals Committees In accordance with the Terms of Reference all governors are available to sit on Discipline, Complaints and Appeals Committees provided they do not have any conflicting interests.		
7	Business Interests All governors returned the Declaration of Business Interest form		

